

**DIXIE DISTRICT ASSOCIATION
OF CHAPTERS**

**SOCIETY FOR THE PRESERVATION AND ENCOURAGEMENT OF
BARBER SHOP QUARTET SINGING IN AMERICA, INC.**

CODE OF REGULATIONS

(Amended as of October 1, 2010)

Contents

TITLE AND SCOPE	3
ARTICLE I - DISTRICT HOUSE OF DELEGATES AND MEETINGS THEREOF.....	3
1.01 Delegates and Alternates.....	3
1.02 Meetings.....	3
1.03 Attendance.	3
1.04 Order of Business.....	4
ARTICLE II - DISTRICT OFFICERS	4
2.01 Officers.	4
2.02 President.....	4
2.03 Immediate Past President.....	4
2.04 Executive Vice-President.....	5
2.05 Vice President for Chapter Support and Leadership Training.....	5
2.06 Vice President for Chorus Director Development.	5
2.07 Vice President for Contest and Judging.....	5
2.08 Vice President for Events.....	5
2.09 Vice President for Marketing and Public Relations.....	5
2.10 Vice President for Membership Development.....	6
2.11 Vice President for Music and Performance.	6
2.12 Vice President for Young Men in Harmony.	6
2.13 Secretary.	6
2.14 Treasurer.	6
2.15 Nominations.....	7
ARTICLE III - REMOVAL, RESIGNATION OR DISQUALIFICATION.....	7
3.01 Failure to Perform Duties.....	7
3.02 Resignation.	7
3.03 Leaving District.	7
3.04 Removal of Committees.	7
DISTRICT FINANCES	8
4.01 Participants and Authority.	8
4.02 Sources and Collection.	8
a) District Per Capita Dues:	8

b)	Show Assessment:	8
c)	Convention Proceeds:	9
4.03	Annual Budget.	9
4.04	Annual Audit.....	9
ARTICLE V - DISTRICT COMMITTEES		10
5.01	Standing Committees.....	10
ARTICLE VI - CONVENTIONS AND CONTESTS.....		10
6.01	District Conventions.	10
6.02	Spring Contests.	10
a)	Quartet Contest.	10
b)	Chorus Contest - Fall Contest Qualification.....	11
c)	Chorus Champion - Sitting Out.	11
d)	Chorus award winners.....	11
6.03	Fall Contests.....	11
a)	Quartet Contest.	11
b)	Chorus Contest.....	11
c)	District Senior Quartet Contest.....	12
d)	District Novice Quartet Contest.....	12
6.04	Awards.....	12
6.05	Rules	12
6.06	Registration Fees.....	12
ARTICLE VII - SHOW CLEARANCES.....		12
7.01	Processing Authority.....	12
7.02	Limitations.....	13
7.03	Society Limitation.....	13
7.04	Same Date Protection. – Repealed by action of the House of Delegates - October 3, 2008	13
ARTICLE VIII - AMENDMENTS		13
8.01	Unanimous Vote.	13
8.02	Two-thirds Vote.....	14
8.03	Referendum.....	14
8.04	Amendments and Resolutions.....	14
8.05	Wording.	14
ARTICLE IX - DIXIE DISTRICT HALL OF FAME		14
9.01	Purpose.....	14
9.02	Qualification.	14
9.03	Selection Committee. (rev 10/10).....	15
9.04	Nomination.	15
9.05	Selection Procedure.	16
9.06	Award and Recognition.	16

CODE OF REGULATIONS
Dixie District Association of Chapters
S.P.E.B.S.Q.S.A, Inc.

TITLE AND SCOPE

This Code of Regulations of the Dixie District Association of Chapters of the Society for the Preservation and Encouragement of Barber Shop Quartet Singing in America, Inc. is supplementary to and must be interpreted in conjunction with the Society Constitution, Society Bylaws and Statements of Policy issued from time to time by the Board of Directors of the Society. It also must be interpreted in conjunction with the District Bylaws. To the extent that the provisions of this Code of Regulations conflict with the aforementioned documents, the rules set forth therein will prevail. The purpose of this Code is to set forth additional rules and regulations for the proper government and administration of the Dixie District not set forth in the said governing documents.

ARTICLE I - DISTRICT HOUSE OF DELEGATES AND MEETINGS THEREOF

1.01 Delegates and Alternates.

Each duly chartered District chapter shall be entitled to one delegate in the District House of Delegates. Each member of the District Board of Directors shall also be a delegate in the House of Delegates.

In the event the duly designated chapter delegate is unable to attend a meeting of the House of Delegates, another chapter member may be designated as alternate; provided, however, that proper certification of such alternate's appointment is presented to the District Secretary.

Each Delegate shall be entitled to one vote on any question submitted for vote at the meetings of the House of Delegates. No Delegate shall have more than one vote on any matter to be voted upon regardless of the number of offices or representative positions held. No proxy or absentee votes shall be accepted.

1.02 Meetings.

The House of Delegates shall hold a meeting in conjunction with the District fall and spring conventions, unless otherwise specified by resolutions adopted by the District Board of Directors or House of Delegates, and may hold such other meetings as deemed necessary by said bodies.

1.03 Attendance.

It shall be the duty of each delegate to attend the House of Delegates meetings.

1.04 Order of Business.

In addition to those items listed in the District Bylaws, the order of business of the District House of Delegates' meetings may include:

1. Call to Order - singing of *The Old Songs* or such other appropriate song
2. Invocation.
3. Appointment of Sergeant-at-Arms.
4. Appointment of Resolutions Committee (purpose of this Committee is to offer a resolution commending the Host Chapter and any resolutions submitted to pertinent to the meeting.)
5. Welcome address from host chapter.
6. Introduction of guests and past District Presidents.
7. Keynote speech, if any.
8. Report of Resolutions Committee.
9. Announcements.
10. Singing of Society motto, *Keep the Whole World Singing.*

ARTICLE II - DISTRICT OFFICERS

2.01 Officers.

The officers of the District shall be as required or permitted in the District Bylaws.

2.02 President.

The President shall be the chief executive officer of the District and shall exercise general supervision over all of its activities. He shall perform such other duties as may be imposed upon him by these Bylaws, or as may be assigned to him by the House of Delegates. The District President shall be Chairman of the House of Delegates and a member of and Chairman of the Board of Directors. He shall preside at all meetings of both of these bodies and shall perform all duties incident to his office. He shall appoint all committees and shall be an ex-officio member of each committee except the Nominating Committee. He shall have the power to make decisions in matters of executive or administrative character where the policy of the District Board or House of Delegates has been established or where emergency exists. He shall assign to the vice presidents their respective duties in addition to those specified in Sections 2.04 through 2.11 below.

2.03 Immediate Past President.

The retiring President automatically shall become the Immediate Past President and shall hold office for a term of one year or until a successor is made available by the election of a new President. He shall be a member of the Board of Directors during his term of office.

2.04 Executive Vice-President.

The Executive Vice-President, shall act as Chairman of any meeting of the District Board or the House of Delegates, in the absence of the President, and shall perform such other duties as may be assigned to him by the President or District Board. The Executive Vice-President shall be a member of the Board of Directors during his term of office.

2.05 Vice President for Chapter Support and Leadership Training.

The Vice President for Chapter Support and Leadership Training shall develop, administer, and maintain an effective chapter counselor program in the District. He shall coordinate with the Society Chapter Support and Leadership Training Committee and shall recommend the certification of chapter counselors and trainers within the District. He shall coordinate and administer the Chapter Operations Training Seminar for the District.

2.06 Vice President for Chorus Director Development.

The Vice President for Chorus Director Development shall develop, promote, administer and coordinate chorus director development and training, certification programs, and use of chorus director training programs and materials within the District. He shall coordinate with the Society Chorus Director Development Committee.

2.07 Vice President for Contest and Judging.

The Vice President for Contest and Judging shall be responsible for organizing and administering all contest judging activities within the District and will promote and handle all applications for judging candidates. He shall further act as liaison with the Society Contest and Judging Committee.

2.08 Vice President for Events.

The Vice President for Events shall be responsible for the effective planning, site selection, and operation of all District events and shall serve as liaison to the Society Events Committee.

2.09 Vice President for Marketing and Public Relations.

The Vice President for Marketing shall be responsible for developing, distributing, and promoting effective marketing techniques and tools to increase market penetration and public awareness of our Society, chapters, and the value of music education. He also is responsible for effective communications and the promotion of District events through regularly distributed District bulletins and the promotion of effective chapter bulletins. He also shall serve as liaison to the Society Marketing and Public Relations Committee.

2.10 Vice President for Membership Development.

The Vice President for Member Development shall be responsible for implementing programs that stimulate new membership in chapters within the District and that identify and promote extension sites for new chapters. He also shall serve as liaison with the Society Membership Development Committee.

2.11 Vice President for Music and Performance.

The Vice President for Music and Performance shall be responsible for development and promotion of all music activities within the District and shall be a liaison to the Society Music and Performance Committee.

2.12 Vice President for Young Men in Harmony.

(Need to update to Youth in Harmony)

The Vice President for Youth Outreach shall oversee all programs and efforts of the Society and the District aimed at high school and college age men and women. These duties shall include coordination of the Dixie District College Quartet Contest, Harmony Explosion camps, youth festivals, high school contests for men and women, and such other programs to promote barbershop harmony.

2.13 Secretary.

The Secretary shall assist the President and the Board in conducting the business of the District and shall perform such duties as are specified or implied in these regulations. Other powers may be assigned to him by the Board of Directors. He shall attend all meetings of the Board of Directors and the House of Delegates and shall act as the Secretary thereof. He shall sign all document requiring his signature, and his records and books shall at all times be open to the inspection of the President and the District Board of Directors. The Secretary shall be a member of the Board of Directors during his term of office.

2.14 Treasurer.

The Treasurer shall disburse the funds of the District in a manner prescribed by the Board of Directors. He shall maintain a record of District valuables and receipts of the District funds placed in the official depository. He shall require monthly statements from the official depository or depositories of the District. He shall make such reports to the Board of Directors as it may require and shall make a semi-annual report to the House of Delegates and the Society Board of Directors. He shall give bond, at the expense of the District, for the faithful discharge of his duties, in a sum and with such sureties as are required by the Board. His records and books shall be open at all times

to the inspection of the President and any auditors approved by the Board of Directors. The Treasurer shall be a member of the Board of Directors during his term of office.

2.15 Nominations.

The Nominating Committee shall submit its slate of Nominees for all officers to the District Secretary at least 45 days prior to the Fall Meeting of the House of Delegates. The District Secretary shall furnish each delegate a list of the nominees at least thirty (30) days prior to the Fall Meeting. Additional nominations may be made from the floor, provided the member of the House of Delegates who makes such nominations has notified the District Secretary in writing at least ten (10) days in advance of the Fall Meeting of his intentions to make such nomination and has specified in the notice the name of the nominee whom his candidate is to oppose in the election and has written evidence that his nominee will serve if elected.

ARTICLE III - REMOVAL, RESIGNATION OR DISQUALIFICATION

3.01 Failure to Perform Duties.

For good cause, any District Officer who fails to perform his duties adequately, may be requested by the District President to resign or in fact may be removed from office by action of a two-thirds majority of the District Board of Directors.

3.02 Resignation.

The resignation of the District President shall be effective and such office thereupon become vacant when the resignation is accepted by the Board of Directors. The resignation of any District Officer, other than the District President, shall be effective and such office thereupon becomes vacant when the resignation is accepted by the District President.

3.03 Leaving District.

If a person holding a District office moves out of the District, such office thereupon automatically shall become vacant.

3.04 Removal of Committees.

For any justifiable cause, the President may remove any appointee, such as Committee Chairman, Committee Members, etc.

ARTICLE IV

Last Revised October 1, 2010

Page 7 of 16

DISTRICT FINANCES

4.01 Participants and Authority.

The District Chapters shall participate in the financing of District activities in such manner and amounts as shall be determined by the House of Delegates.

4.02 Sources and Collection.

The District shall collect, through the District Treasurer, the following revenues:

a) District per Capita Dues:

Each member of a chapter in the District shall pay into the District treasury per capita dues of \$20.00 per year. The per capita dues will be due and payable upon receipt of a statement for the same from the Society; provided, however, a person who has joint memberships with two or more chapters within Dixie District shall only be required to pay the \$20.00 per capita dues once per year. Additionally, for any member who has received a reduction in his Society dues as a senior member or a full-time student pursuant to the Society Senior member or Student member dues provisions, he shall be allowed a reduction in the per capita District dues equal to the percentage of reduction allowed for his Society dues. To the extent any new member is permitted to defer payment of any part of his Society dues, such new member shall likewise be permitted to defer a ratable portion of his District dues. District per capita dues shall be waived for any member of a chapter in the District for whom Society dues have been waived under the Society's policy of waiving dues upon a member reaching his 50th anniversary of Society membership on the same terms and conditions used by the Society. Further, District per capita dues shall be waived either in whole or in part, as determined by a resolution adopted by the Board of Directors, in conjunction with any Society membership recruitment campaign that waives a member's Society dues as a reward or incentive for recruiting other new members into the Society.

b) Show Assessment:

Every Chapter staging a show for which that Chapter is required to obtain an ASCAP/BMI license shall pay 4% of the gross revenues (defined as Ticket Sales, Program Ad Sales, and Patron Ads) received or derived therefrom by that Chapter into the District Treasury. The Assessment imposed herein shall be paid, when applicable, whether a profit is realized or not. The failure of any show or performance to make a profit is not sufficient reason for relief. The Assessment is a necessary cost of producing the show. This show Assessment will be due and payable within 60 days after the chapter show. Failure to pay within said period shall result in a penalty of \$25.00 plus a penalty of \$1.00 per day for each day after the 60th day that payment of the show Assessment is delinquent. The date for determining the payment of the show Assessment shall be the date of the postmark on the envelope in which the payment of the show Assessment is mailed to the District. In the event payment is made directly to the District Treasurer, the date of payment shall be determined by the date of the receipt issued by the District Treasurer. The District Board of

Directors also may impose such other sanctions as may be appropriate. The Board of Directors may waive the payment of the penalty when unusual or exceptional circumstances make impossible timely payment of the show Assessment by a chapter.

c) Convention Proceeds:

District and Division Conventions shall be managed and conducted under the supervision of the District Board of Directors and the Vice President of Events. The Board of Directors may contract with District chapters for the provision of labor and services only, or may contract with a host chapter to provide full management of a convention, subject to the supervision of the Vice President of Events.

In the event a chapter is contracted to host a District or Division convention, unless otherwise expressly agreed in writing by the District Board of Directors, revenue and expenses of such convention shall be allocated between the District and host chapter as follows:

1. All judges' expenses and all awards will be provided and paid by the District;
2. All other expenses of the convention, excluding expenses for the judges and awards, shall be paid by the host chapter. The host chapter's expenses are the sole responsibility of the host chapter; the District shall not be liable or responsible for expenses which exceed the host chapter's share of convention revenues.
3. All revenues from each Division and District Convention, including registration fees, advertising, general public ticket sales and income from any other source shall be divided equally between the District and the host chapter.
4. A check for the District's share of convention revenues shall be forwarded to the District Treasurer, along with a final accounting, within forty-five (45) days following the convention. Failure of the chapter to forward the final accounting and/or the check in the amount of the District's share of the convention revenues within said forty-five (45) day period shall subject the chapter to a monetary penalty of \$50.00. The District Board of Directors may also impose additional penalties and/or sanctions.

4.03 Annual Budget.

Each year, prior to the Fall Meeting of the House of Delegates, the Board of Directors shall prepare a financial budget for the coming fiscal year, which budget shall be submitted to the House of Delegates at the Fall Meeting for approval. A copy of the proposed budget shall be sent to each member of the House of Delegates not later than thirty (30) days before such meeting.

4.04 Annual Audit.

The Board of Directors shall provide for and cause to be made an audit of the books and accounts of the District annually, or in its discretion at more frequent periods, by an audit committee or if the Board deems it necessary, by licensed, certified or public accountants or auditors of recognized standing in the community in which the audit is made. The District Treasurer shall submit his books and vouchers for audit whenever required by the Board of Directors.

ARTICLE V - DISTRICT COMMITTEES

5.01 *Standing Committees.*

Prior to January 1 following his election, the District President-elect shall appoint such of the following standing committees to serve during his term of office as shall be required for effective operation of the District: Audit Committee, Ethics Committee, Laws and Regulations Committee, Services Committee. Special committees may be appointed by the President as deemed necessary.

ARTICLE VI - CONVENTIONS AND CONTESTS

6.01 *District Conventions.*

The spring and Fall District Conventions shall be held on the dates determined by the Society Master Contest and Convention Schedule. The site of the spring and Fall Conventions shall be selected by the District Board of Directors, with the advice of the Vice President of Events. The Board shall endeavor to select a site within the general area of the geographic center of the District in order to minimize travel distances.

- a) The Spring Convention and meeting of the District House of Delegates shall be held at the site selected for the District Society Preliminary Quartet Contest.
- b) The Fall Convention and meeting of the District House of Delegates shall be held at the site selected for the Fall Contest.

6.02 *Spring Contests.*

a) Quartet Contest.

The Spring Quartet contest shall be the District Society Preliminary Quartet Contest and shall be conducted in accordance with Society Contest and Judging rules.

b) Chorus Contest - Fall Contest Qualification.

The spring chorus contest shall be open to all Dixie District choruses and shall serve to qualify choruses to compete in the fall chorus contest. The choruses receiving the top sixteen scores or choruses receiving a score equivalent to 900 points by a triple judging panel, whichever will qualify a greater number of choruses, shall qualify to compete at the fall chorus contest. Additionally, beginning in 1999 a chorus receiving the highest score at a spring contest shall qualify to compete at the fall contest for the two years following the year of winning the spring chorus contest.

c) Chorus Champion - Sitting Out.

The chorus receiving the overall highest score in the spring chorus contest shall be named the Dixie District Chorus Champion. A District Chorus Champion shall be ineligible to compete in the spring chorus contest for two years after the year of winning the spring chorus contest.

d) Chorus award winners.

The choruses receiving the five highest overall scores in the spring chorus contest shall receive an award.

6.03 Fall Contests.

a) Quartet Contest.

A District Quartet Contest, open to all Registered Quartets in the District (except Past District Quartet Champions), shall be held at the site of the Fall Convention to determine the District Quartet Champion.

b) Chorus Contest.

The District Chorus Contest shall be open to those choruses that qualified in the Spring Chorus Contest. The Dixie District Chorus Champion for the two preceding years shall also be eligible to compete. The chorus receiving the overall highest score will be the Dixie District chorus representative at the following Society International Chorus Contest.

Awards will be given to the three highest scoring choruses in each of three groups: small, intermediate, and large choruses.

- a. The three groups, small, intermediate, and large, shall be determined based upon the number of chorus members competing on stage at the fall contest:
- b. The three groups will be determined by the Vice President of Contest and Judging, in conjunction with the Contest Administrator of the contest, by dividing, as nearly equally as feasible, the number of competing choruses into three groups. The designation of the groups shall be made immediately at the end of the chorus contest. The group of choruses with the lowest number of competing members per chorus will be the "small" group, the group with the next highest number of competing members per chorus will be the "intermediate" group and the remaining group will be the "large" group. Choruses with the same number of competing members as another competing chorus will be placed in the same group.

c) **District Senior Quartet Contest.**

Open to all registered quartets in the District that meet the requirements as adopted for the Society Senior Contest, shall be held at the site of the Fall Contest to determine the District Senior Quartet Representative to the Society Senior Quartet Contest, held in conjunction with the Society Midwinter Convention. A quartet consisting of the same members may only once be named the Dixie District Senior Quartet Champion, but such a quartet may enter and compete in the Dixie District Senior Quartet Contest more than once for the opportunity of qualifying to represent Dixie District in the International Senior Quartet Contest.

d) **District Novice Quartet Contest**

Shall be held as a part of the District Quartet contest. A novice quartet shall be defined as a registered quartet with no more than two members who have ever competed in a registered quartet at a district level contest, in any district, prior to the contest in which the novice quartet is competing. The novice quartet receiving the top score will receive an award.

6.04 Awards.

Suitable awards shall be presented to all winners of all contests.

6.05 Rules

All contests shall be conducted in accordance with the Society Contest and Judging Rules.

6.06 Registration Fees.

(needs to be updated)

Convention registration fees for District members and guests at District and Division Conventions shall be set at such amounts as determined by the District Board of Directors. In addition, there shall be a \$5.00 per person late registration assessment charged for all registrations which are not postmarked at least fourteen (14) days prior to the day on which the conventions begins. This assessment applies both to Barbershoppers and their guests. The late registration assessment shall be treated as a portion of the registration fees.

ARTICLE VII - SHOW CLEARANCES

7.01 Processing Authority.

The District Secretary shall receive and process applications for ASCAP/BMI license, hereinafter "show clearance", for chapter performances. Chapters should request show clearances

no later than sixty (60) days prior to date of the first performance date of the proposed show or event requiring an ASCAP/BMI license.

7.02 Limitations.

Show Clearance shall not be granted, except upon consent of the Board of Directors, for a performance upon the same date or dates of the following events:

- a) District conventions;
- b) Division conventions for those chapters within the subject division;
- c) Chapter Operations Training Seminar within 150 miles of such event; (Need to change name)
- d) District Harmony Weekend;
- e) Other District events sanctioned by the District Board of Directors;

7.03 Society Limitation.

Pursuant to the Society Statements of Policy, show clearance requested for the date of any Mid-Winter Convention shall not be granted to any chapter within 500 miles of the Mid-Winter Convention site, and show clearance requested by any other chapter for the date of a Mid-Winter Convention is subject to clearance from the Society Office.

7.04 Same Date Protection. – Repealed by action of the House of Delegates - October 3, 2008

ARTICLE VIII - AMENDMENTS

Amendments to this Code may be made at any meeting of the District House of Delegates as follows:

8.01 Unanimous Vote.

By unanimous vote of the Delegates present.

8.02 Two-thirds Vote.

By a two-thirds vote of the Delegates present at any duly constituted meeting of the District House of Delegates, provided written notice of the proposed amendment has been given by mail to all delegates at least ten days before such amendment is to be voted upon. (Contradicts current policy)

8.03 Referendum.

By referendum properly conducted which shall be the final court of appeals of all provisions of this Code and all amendments thereto. Amendments by referendum may be initiated by any member chapter only by petition, stating clearly the amendment desired and signed by the duly accredited Delegates of not less than 20% of the chapters of the District. A petition shall be directed to the President of the District, who shall then take steps to have the amendment or amendments presented to each Chapter of the District for rejection or approval. A two-thirds majority vote of all member chapters, voting affirmatively, shall cause the amendment to be enacted. There shall be no appeal from such action.

8.04 Amendments and Resolutions.

Proposals to change this Code shall be known as amendments. Proposals which do not amend this Code shall be known as resolutions.

8.05 Wording.

The wording of a proposed amendment must be prepared by the Laws and Regulations Committee.

ARTICLE IX - DIXIE DISTRICT HALL OF FAME

9.01 Purpose.

The purpose of the Dixie District Hall of Fame is to give recognition to those men who have made exceptional, long-standing, unselfish, dedicated, and devoted contributions to the District, their Chapter(s) and the Society. This award shall serve to honor such person's participation and focus pride on these achievements.

9.02 Qualification.

Induction into the Hall of Fame shall be limited to persons, living or dead, whose contributions to the District have spanned not less than ten (10) years. These contributions may have been on various levels of the organization whether musical, administration, or both and shall be service or activities which have added to the overall well-being of the District and the furtherance of the hobby.

Recognition need not be limited to current Society members, but the recognized service must have been performed while the individual was a member of the Society and the District.

The basic criteria for qualification includes, but is not limited to: quartetting activities, chorus directing, coaching, contest judging, composing, arranging, publishing, administering, writing, promoting, teaching, philanthropy, or preferably some combination of these, which shall be marked by unselfish, dedicated and devoted service.

9.03 Selection Committee. (Rev 10/10)

The Dixie District Hall of Fame Selection Committee shall consist of five (5) appointed voting members and the District Executive Vice-President and the District Historian, who shall be *ex officio* non-voting members.

The term of each voting member shall be five (5) calendar years, with the term of one (1) voting member expiring each year. One (1) voting member shall be appointed each year by the District President from among the members of District Chapters who reside in the District and who have been members of the District for ten or more years. The voting member who is serving the final year of his appointed term shall serve as Chairman of the Committee.

The District President shall fill any vacancy that occurs among the voting members of the Committee. The person appointed to fill a vacancy shall serve for the remainder of the term of the member he is replacing.

In making appointments to the Committee, whether initial or to fill vacancies, the District President should give preference to persons who have been inducted into the Hall of Fame. The District President should also attempt to appoint members to the Committee in a manner so that the voting members of the resultant Committee will consist of one member from each of the five (5) most recently inducted Hall of Fame annual classes.

9.04 Nomination.

Nominations of a person for induction into the Hall of Fame shall be made by any member of the District and shall be made in writing to the District Historian between April 1 and June 30 of any year. The initiating nominator shall provide a legible, detailed description of the nominee's qualifications. Such description need not be precise on dates, places, results, etc., but must provide sufficient credible information to substantiate the qualifications offered. Corroborating sources, such as publications or individuals, may be used, but such must be either generally available or made available by the nominator.

A specific person may be nominated more than once. If someone is nominated by more than one person, it shall be treated as a single nomination, but the combined facts and information may be considered. A quartet may be nominated, but it shall be considered as one nomination.

9.05 Selection Procedure.

The Committee shall review the information by mail. As soon as practical after June 30 of each year, the District Historian shall send to the chairman of the Hall of Fame Selection Committee all of the nominations and supporting documentation. The Selection Committee chairman shall review all of the nominations to determine the eligibility of each nominee. Questions regarding eligibility shall be referred to the chairman of the Dixie District Laws and Regulations Committee. The nominations of all eligible nominees shall constitute the slate of potential inductees for that year. The members of the Selection Committee may wish to discuss the nominees' qualifications before voting. Voting shall be by written ballot and shall be by rank, for example each voting member shall list his first, second, third, and successive choices. The count of the vote shall be by points: a first selection shall receive a number equal to the total number of nominees, the second choice shall receive that number minus one, and the third choice shall receive the number received by a first selection minus two, and so on, with each successive lower rank receiving one lower number. For example, if there are ten nominees, the choice ranked first will receive ten points and the tenth choice in rank will receive one point. After the order of ranking is determined by the vote of the Selection Committee, the Committee shall determine how many nominees shall be inducted for that year. The final selection vote may be by telephone poll, by mail or email, or, at the request of any member of the Selection Committee, shall be by written ballot. The Committee's action each year shall be completed by August 15th.

9.06 Award and Recognition.

An induction ceremony will be held during the fall convention each year that someone is elected into the Hall of Fame. Each inductee, or their designated representative or heir, shall be notified in advance and requested to attend the ceremony. Advance notice of such induction shall be made a part of the convention promotional material. If the inductee is still active in the Dixie District, but would not attend the fall convention except for the induction ceremony, he shall be invited to attend the convention and the District will pay his and his spouse's registration fees and up to two nights lodging during the convention. Inductees who cannot attend the induction ceremony will have the award delivered to the inductee, his representative, or heir at a time and in a manner suitable for the purposes of the honor being bestowed on such inductee. Appropriate announcements of the induction will be included during the Saturday night show of the convention.

The District Historian shall maintain a scrapbook of Hall of Fame members and pertinent data, and the editor of the *Rebel Rouser* shall feature the inductees in such publication. The name of the inductees shall be listed in the District Directory published annually by the District.